

VIA Monthly Membership Meeting April 14<sup>th</sup> 2020 7:30 pm via Zoom: Minutes(Draft)

Attendees: K.Milliken, J.Milliken, P.Norrisl, T.Wiggin, K.Robinson, G.Wellman, M. Hurvitt, C.Heaton, J.Jennings, C.Pocock, H.Westcott, S.Breus, G.Hurvitt, V.Young(arrived at 8:30), R.Jennings(arrived 8:40)

Item	Who	Time	Notes	Follow-up
Review and Approve 3/10/20 minutes	C. Page	7:30	<i>Approved as submitted, unanimous</i>	Kate will publish corrected version
Treasurer’s Report -Donation Form	J. Jennings	7:35	<p><i>Reported approved as presented, unanimous</i></p> <p>Lee’s honorarium will be continued thru end of May (per motion at special meeting)</p> <p>Caryl and Phil have connected a new website and old website in order for online payments to work. There is a paypal account that works with a new website.</p> <p>Membership- Should the dues be individual, per household, per family? Discussion followed regarding pros and cons</p> <p>Suggestion: an email confirmation of dues received with a form attached to retrieve more information, such as family members included, “away” contact information.?</p>	<p>Jeanne is doing monthly reports</p> <p>If necessary, will review and possibly extend honorarium nex month</p> <p>Phil will research PayPal account option. Jeanne and Caryl will work on dedicated funds accounting</p> <p>The proposed ByLaw changes will address this issue. Discussion at annual meeting.</p> <p>Need to work on dues paid list. Jeanne is working on this?</p>
Library Liaison	V. Young	7:40	<p>Dates of Library Meetings open to the community.</p> <p>There is a roof leak, discovered in the attic, no damage to main rooms yet.</p>	<p>If interested, go to the EBH Library Website</p> <p>Roof is scheduled for repair this week.</p>
COMMITTEE REPORTS				

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Ramp Committee	G. Wellman		Ramp fees are beginning to trickle in  Ramp repairs	Gabrielle will send out an email reminder to past ramp users.  Gabrielle will send a followup email to volunteers (Pat and Steve)
Park Committee	H. Wescott		No updates - Helen did not have audio	
Tree Committee	P. Norris,	7:45	Part of tree needs to be removed  Memorial Trees: Tommy Long? Ben Long? memorial tree. Tommy's tree has been funded. Ben's memorial is still undecided. Might be a bench	Bucket truck to remove the rest of FH tree this coming week. - Phil is overseeing this  "Tommy tree" needs to find a place for planting - views are difficult - Phil will work on it - maybe behind the post office
Founders Hall	K. Milliken C Page J Milliken and P Norris	7:50	FH will remain closed until the governor's mandate for social isolation has been lifted.  Furnace and Oil Tank Repairs - Phil reports that oil tank has been leveled. Asking for volunteers to install new vent pipes for furnace.  Window screens?  Steeple?	Jeff & Gabrielle have volunteered. Phil will organize a work party. Jeff & Gabrielle will help.  Phil will measure windows and provide information to Karen. Karen to order.  Clifton is still compiling Steeple option info. Will present at May meeting

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Building Committe	P. Ball	7:55	Covid-19 Safety - the volunteer postal workers and safety system are working well.  Post Office floors	Volunteer staff will continue to man the PO until mandate is lifted  Jeff has volunteered to head up committee to clean and oil floors. Suggests Memorial Day weekend.
Fund Raising Committee <i>All Events are on hold until Covid-19 protocols are better understood.</i>	K. Milliken M. Rhine H. Wescott	8:00	Multiple issues discussed: Without fundraising events, there will be an \$11,000 deficit this year.  It is time to establish an endowment fund for ongoing expenses.  Evergreen donations are an easy way to have a small donors participate  Need an explanation of how \$\$\$ is spent  All members of the board need to work on any major fundraising campaign.	Karen going to reach out to Nancy White regarding how to go after endowments.  Phil and Caryl will continue to work towards an evergreen donation tool f  Jeanne and Caryl will create a document with explanation (itemized) of how money spent  Letters or personal contacts to be made to "million dollar" residents for immediate concerns.
Communications Committee -Website (P Norris) -Mailchimp Account -Mailing List -Thank you Notes -Protocols for Access to Sites -VIA Board Handbook Set Meeting Date		8:10	Email: EBHVIA has a free Mailchimp account, will continue to use Mailchimp for emails.  Websites - Due to online payment glitches, new and old websites are linked, EBHVIA still has paid SquareSpace account (for old website) and free Wix account(new website)  Membership List: Laurie Yntema	Laurie and Phil are working on updating the contact list  SquareSpace fees are month-to-month basis. Will discontinue when online payments can be made thru WIX.  Phil and Laurie will continue to update and consolidate the mailing lists Kate will write the May intro letter

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			Monthly Newsletter	
OLD BUSINESS				
Suggestions for new committees		8:15	No discussion	
Bylaws Review	C. Page J. Milliken	8:15	<p>Draft of proposed Bylaw changes has gone out to the membership for review. Most of the changes are based on bylaws created by committee of Nicki, Jim Dow, and Clifton in 2018-2019</p> <p><i>Motion - Bylaws draft on Google Doc for a period of 2 weeks for editing Board members only. Afterwards, the finalized draft will be released to EBHVIA membership for review and comments. for a period of 3 week. There will be 2 BYLAWS ONLY special meetings, one in May and One in June . Passed - unanimous</i></p>	<p>Board members will review bylaws and send corrections comments to Jeff and Clifton. who will create finalized draft.</p> <p>Clifton will work on scheduling special meetings in May and early June.</p>
Mission Statement Review			No Update	
Document Storage		8:25	No addressed - safe is in the Library	Clifton has some documents that should be stored. Needs to be put into the safe.
NEW BUSINESS				

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<p>Curtis Cove Beach: Veronica Pizza Oven in Park: Ray Sanding PO Floor: Phil/Ray -Renew Docs w? ME Assoc. of Non-profits</p>		8:30	<p>Pizza Oven plans on hold for now, there will be insurance liability if EBHVIA proceeds.</p> <p>Curtis Cove Beach Marine Quality Survey Heather Richard, Marine Quality coordinator.</p> <p>Obligations to continue to being a non-profit</p>	<p>Jeff will coordinate oiling PO floor.</p> <p>This is not VIA business, involves private landowners.</p> <p>Clifton and Kate will work on this</p>
<p>FUTURE AGENDA ITEMS</p> <ul style="list-style-type: none"> <li>-Nomination Committee Clifton and George will work on this - need 2(?) nominations this year (for George and Caryl)</li> <li>-Neighbor-toneighbor buddy system ready to go, no need identified yet.</li> </ul>				
<p>Meeting adjourned!</p>				